

## **Attachment 1**

To: CCPA Purchasing Partners Board of Directors

From: Kena Norris, Executive Director

Re: Minutes of Monday, November 11, 2019 CCPAPP Board of Directors Meeting

### **Members Present**

Douglas Ashley, MD  
Virginia DePaul, MD  
Timothy Geleske, MD  
Mary Hall, MD  
Valerie Kimball, MD  
Jonathan Necheles, MD  
Ushma Patel, MD  
Dov Shapiro, MD  
Rebecca Unger, MD

### **Members Absent**

Guy Randolph, MD

### **Others Present**

Jennifer Jackson  
Kena Norris, MJ, FACHE

## **1. Call to order and approval of minutes**

**Jonathan Necheles, MD**

The CCPA Purchasing Partners (CCPAPP) Board of Directors meeting was held on Monday, November 11, 2019 at L. Woods Restaurant, Lincolnwood, IL. Dr. Jonathan Necheles, President, called the meeting to order at 6:40pm.

- A. Motion 1: To approve minutes from the 07/8/2019 Board meeting. (Attachment 1).*  
The motion was made, seconded and unanimously approved.

## **2. Report from the Treasurer**

**Kena Norris, MJ, FACHE**

Ms. Norris reviewed the YTD Financial Statement (Attachment 2). The total membership is reported as 3,442. The statement of cash flow for this period is \$1,665,869.

Ms. Norris reviewed the 2019 End-of-Year Financial Report (Attachment 3). The net income for this period is \$1.4 million. Ms. Norris discussed revenue and expense variances, which were also notated on the EOY report. Revenue was higher and expenses lower than budgeted for the year.

- A. Motion 2: To approve Treasurer's Report for YTD Financial Statement as of 09/30/2019 (Attachment 2).* The motion was made, seconded and unanimously approved.

### 3. Report from Executive Director

Kena Norris, MJ, FACHE

#### A. GPO Staffing Update

Closed meeting to discuss proposed personnel change.

#### B. CMS Sunshine Reporting update

Ms. Norris updated the Board regarding the Centers for Medicare & Medicaid Services (CMS) Sunshine reporting penalty that was previously reported to the Executive Committee. The first response letter that was sent to CMS was rejected. A rebuttal response was accepted by CMS. Therefore, CCPAPP no longer has to submit Sunshine Reporting due to its previous organizational restructure and the up to \$2.0 million penalty is not owed by CCPAPP, per written notification from CMS.

#### C. Vendor contracting: Merck, Pfizer, CHA

Ms. Norris provided updates on Merck and Pfizer contracts. The Merck contract has been executed, but Pfizer is still in process.

Ms. Norris provided an update on the GlaxoSmithKline (GSK) agreement, which is through Child Health Advantage (CHA). CCPAPP has approximately 25 practices that have been grandfathered into the GSK agreement. CHA is offering three options in its contract amendment. One option is for CCPAPP to continue receiving the current administrative fee and CCPAPP handles the distribution to members. The second option allows CCPAPP to refuse the administrative fee, which would be kept by CHA. The final option allows CHA to distribute the administrative awards directly to GSK participating members. The board discussed the pros and cons of the options and put it to a vote.

#### A. *Motion 3: To allow CHA to handle the distribution.*

The motion was made, seconded and unanimously approved to allow CHA to distribute the administrative awards directly to GSK participating member practices.

#### D. Flu vaccine vendors: Sanofi, GSK, Seqirus

Ms. Norris asked the Board if they experienced any delays in receiving the flu vaccines from the vendors beyond the 3-4 week expected delay. No further delays were reported by the Board.

Seqirus approached CCPAPP as a potential flu vaccine vendor. Seqirus reportedly has a more stable manufacturing process. Ms. Norris asked if the Board is interested in exploring this second option. The Board is open to an additional option as backup if it does not affect the current compliance requirements with Sanofi. Ms. Norris will follow up with Seqirus and will report the findings back to the Board.

#### E. Time for A Checkup

Ms. Norris reminded the Board that the Time for a Checkup annual meeting is on Thursday, November 21<sup>st</sup>. The speakers will be Catherine Beane and Karen Zupko.

The next meeting is scheduled for Monday, January 13, 2020 at 6:30 pm at L. Woods Restaurant.

**Adjournment** – The meeting was adjourned at 7:40 pm by Dr. Necheles.