

Attachment 1

To: Children's Community Physicians Association
Board of Directors

From: Kena Norris, Executive Director

Re: Minutes of Monday, January 12, 2015 CCPA Board of Directors Meeting

Members Present

Aleta Clark, MD
Virginia DePaul, MD
Alison Gehle, MD
Timothy Geleske, MD
Mary Hall, MD
Diane Holmes, MD
Valerie Kimball, MD
Daniel Lum, MD
Guy Randolph, MD
Sheri Ross, MD
Michael Siegel, MD
Rebecca Unger, MD

Members Absent

Dov Shapiro, MD
Susan Sirota, MD

Others Present

Kena Norris
LaVonna Swilley

1. Call to order

Diane Holmes, MD

The Children's Community Physicians Association Board of Directors Meeting was held on Monday, January 12, 2015 at McCormick and Schmick's, Skokie, IL. Dr. Diane Holmes, President, called the meeting to order at 8:10 p.m.

- 1. Motion 1: To approve the minutes from the 11/10/2014 Board Meeting. (Attachment 1)*
The motion was made, seconded, and unanimously approved.

2. Report from the Treasurer

Michael Siegel, MD

Dr. Siegel reviewed CCPA member numbers for the year and concluded that there is an eight member difference from January 2014. CCPA annual dues for 2014 were \$3,200 lower than budgeted due to retirement and resignation of 21 CCPA members. The CCPA Purchasing Partners, LP revenue distribution was less than budgeted due to vaccine shortages affecting purchases. CCPA staffing expenses were lower than budgeted because of the CCPA Clinical Integration staff migration over to the CIN.

CCPA proposed 2015 budget was reviewed and discussed. The Board approved the following prepaid expenses: Legal Retainer - \$14,000; Lurie Children's Health Partners Clinical Integration Network 2015 Qtrs. 3 & 4 - \$50,000; American Academy of Pediatrics Online License - \$20,987; and new CCPA website - \$16,000.

Ms. Swilley explained that the portal that CCPA website currently is hosted on will no longer have support from Microsoft or Lurie Children's IT staff. Hence the need for a new CCPA website.

Ms. Norris and Ms. Swilley both described the new features on the updated AAP online resource. The new website includes one portal access to Pediatric Care Online™, Red Book® Online, Pediatric Patient Education™, and the AAP Pediatric Coding Newsletter.

- A. *Motion 2: To approve Treasurer's Report for YTD Financial Statement as of 12/31/2014 (Attachment 2).* The motion was made, seconded, and unanimously approved.
- B. *Motion 3: To approve CCPA proposed 2015 budget (Attachment 2).* The motion was made, seconded, and unanimously approved.

3. Report from the President

Diane Holmes, MD

A. Credentialing Committee Update (*Attachment 3*)

Dr. Holmes reviewed the list of CCPA physicians credentialed at the November 18, 2014 meeting and the list of retired, resigned, termed, and new members in process.

4. Report for Quality Committee

Aleta Clark, MD

A. Clinical Integration Program Update (*Attachment 4*)

Dr. Clark reviewed the Clinical Integration report and the Board discussed the Vision product and the Valence portal. The conclusion of the dialogue was that all CCPA members have to continue to enter data into the Valence portal until their practices have successfully transition over to the Vision product.

Action: Ms. Norris will work with the LCHPCIN to create a communication for CCPA members about the aforementioned conclusion, which will also include the Vision implementation process, a tentative manual data entry end date for the CCPA portal, and to encourage non-CIN-CCPA members to participate in the LCHPCIN.

6. Report from the Executive Director

Kena Norris

- A. CIN transition (Vision, payor fee schedules and contracts, CCPA membership status)
 - a. Vision was discussed in the aforementioned section regarding the Quality Committee.
 - b. Ms. Norris explained that LCHPCIN asked if they could receive a copy of all of CCPA's managed care payor fee schedules and contracts. Therefore, Ms. Norris discussed this request with the Executive Committee and Rob McCann. The results

were to give the LCHPCIN a copy of the Aetna fee schedule because the CIN was in negotiation with Aetna. The Board has to determine if the remaining fee schedules should be given to the LCHPCIN to assist with the managed care contract negotiation. Ms. Norris give a few points of why the Board should and should not approve the disclosure of the payor fees schedules; along with the advice of legal counsel from Rob McCann who approved the disclosure of CCPA's fee schedules to the LCHPCIN. After the discussion, the board decided that LCHPCIN can see CCPA's fee schedules, but only for payors that the CIN is actively negotiating with.

A. Motion 4: To approve the release of CCPA managed care payor fee schedules by request to the LCHPCIN. The motion was made, seconded, and unanimously approved.

Action: Ms. Norris will email the CIGNA fee schedule, which was requested just prior to the CCPA Board meeting, to LCPHCIN's Executive Director.

- c. Ms. Norris questioned the Board about the CCPA membership status in regards to members who are currently not participating in the LCHPCIN. There was a brief discussion and the Board agreed to place this topic on hold.

B. Dr. Toussaint - Lurie Children's

Dr. Holmes explained that Lurie Children's has been contacting Ms. Norris regarding their hiring talks with Dr. Toussaint. Dr. Toussaint has only worked for a large health network and is employed by Presence Health, which will no longer be employing pediatricians. Dr. Holmes stated that she has tried on several occasions to contact Dr. Toussaint to discuss his plans about joining Lurie Children's as an employed community physician. The Board decided after a brief discussion, that CCPA has no position or comment about Lurie Children's relationship with Dr. Toussaint.

Action: Ms. Norris will communicate the Board's comment to Lurie Children's.

C. Dr. Morse's termination appeal, CIGNA representation (Attachment 5)

Ms. Norris informed the Board that Dr. Brian Morse has sent a letter requesting an appeal of his CCPA membership termination and wants CCPA representation in a meeting with CIGNA. In response to Dr. Morse's appeal request, CCPA legal representative, Rob McCann drafted a letter to send to Dr. Morse declining his termination appeal and representing his practice with CIGNA.

The Board reviewed the letter and approved that the letter be sent to Dr. Morse. However, CCPA can continue to act as a managed care liaison for Dr. Morse regarding other managed care issues, except the CIGNA timely filing issue, until March 1, 2015.

A. Motion 5: To approve the response letter regarding appeal to Dr. Morse (Attachment 5). The motion was made, seconded, and unanimously approved.

Action: Ms. Norris will send the approved letter to Dr. Morse.

D. Dr. Doug Ashley, Lake Forest Pediatrics - CCPA/PP Board Member candidate (*Attachment 6*)

Ms. Norris stated that she received a few nominations of candidates to take Dr. Lum's place on the CCPA Board of Directors. One of the candidates, Dr. Doug Ashley, from Lake Forest Pediatrics was nominated by the CCPA Credentialing Committee and was one of the candidates that accepted the nomination to the board. The board reviewed the biography and had a brief discussion about the candidate.

A. *Motion 6: To approve the nomination of Dr. Ashley as a CCPA Board Member. (Attachment 5).* The motion was made, seconded, and unanimously approved.

Action: Ms. Norris to follow up with Dr. Ashley regarding his approved candidacy to the CCPA Board to fill Dr. Lum's current term and to meet with him to bring him up to date on CCPA/CCPA PP business before the next meeting.

The board briefly discussed Dr. Lum's position on the Board and wanted to add him as an Ex-Officio Director without voting rights. Ms. Norris stated that CCPA Bylaws only extends the Ex-Officio to a Board Director who is the immediate past President, and that Dr. Lum's new role as the Medical Director of LCHPCIN is a conflict of interest. However, Dr. Lum is welcome to come to the meeting and give a LCHPCIN update before the Board meeting begins.

There was also a discussion about locating a new CCPA member who will join the LCHPCIN Board. This position is open because of Dr. Lum's transition to the Medical Director of LCHPCIN. There were two suggestions of physicians who currently are not on the CCPA/PP Board: Dr. Ben Kaye and Dr. Ushma Patel. Dr. DePaul would be available to serve on the LCHPCIN Board if neither aforementioned physician is available.

Action: Dr. Clark will reach out to Dr. Ushma Patel about the LCHPCIN Board.

Ms. Norris announced that the following physicians were up for re-election for the CCPA Board: Dr. Aleta Clark, Dr. Rebecca Unger, and Dr. Mary Hall.

E. Armetris Forman - Sr. Administrative Assistant, CCPA/PP

Ms. Norris informed the Board of the new Sr. Administrative Assistant to CCPA and CCPA Purchasing Partners, LP, Armetris Forman. A brief biography was given on Armetris and her start day was today, January 12, 2015 and they will meet her at the next board meeting.

F. 2015 CCPA/PP Board Meeting Schedule (*Attachment 7*)

The Board reviewed and discussed the CCPA and CCPA Purchasing Partners board meeting schedule for 2015. All dates were approved except the May 2015 meeting date since the CCPA annual meeting usually takes the place of this board meeting date. Because there is no board business or discussion at the annual meeting, the May meeting will be tentatively scheduled as needed.

7. **Adjournment 9:50 PM**

Dr. Diane Holmes