

Attachment 1

To: Children's Community Physicians Association
Board of Directors

From: Kena Norris, Executive Director

Re: Minutes of Monday, September 21, 2015 CCPA Board of Directors Meeting

Members Present

Virginia DePaul, MD
Alison Gehle, MD
Hary Hall, MD
Ushma Patel, MD
Guy Randolph, MD
Sheri Ross, MD
Michael Siegel, MD
Rebecca Unger, MD
Dov Shapiro, MD
Susan Sirota, MD

Members Absent

Douglas Ashley, MD
Timothy Geleske, MD
Diane Holmes, MD
Valerie Kimball, MD

Others Present

Kena Norris
LaVonna Swilley

1. Call to order

Dov Shapiro, MD

The Children's Community Physicians Association Board of Directors Meeting was held on Monday, September 21, 2015 at McCormick and Schmick's, Skokie, IL. Dr. Shapiro, President, called the meeting to order at 6:43 p.m.

Motion 1: To approve the minutes from the 07/13/2015 Board Meeting. (Attachment 1)
The motion was made, seconded and unanimously approved.

2. Report from the Treasurer

Michael Siegel, MD

Dr. Siegel reviewed the Treasurer's Report for YTD Financial Statement as of 07/31/2015. There are 358 members as of July 2015 versus 375 members in July 2014. However, CCPA has already received 4 new CCPA member applications this year. CCPA has collected all of the membership dues for the year. All operational expenses are within the annual budget.

Motion 2: To approve Treasurer's Report for YTD Financial Statement as of 07/31/ 2015 (Attachment 2). The motion was made, seconded and unanimously approved.

3. Report from the President

Dov Shapiro, MD

A. Credentialing Committee Update (*Attachment 3*)

Dr. Shapiro reviewed the list of CCPA physicians credentialed and recredentialed at the August 18, 2015 Credentialing Committee meeting. Included in the report are the lists of resigned, new members in process and the managed care update.

B. Response to Lurie's Announcement

Dr. Shapiro distributed the new CIN letter that was different from the previous letter that was emailed to the board before the meeting. The CIN rewritten letter was reviewed and discussed along with the CCPA response letter regarding Lurie's letter of intent to purchase Town and Country Pediatrics. The board approved both letters and the CCPA response letter will go out with the CCPA Summer/Fall 2015 newsletter.

Motion 3: To approve CCPA's letter to members about Lurie Children's Hospital's announcement.

The motion was made, seconded and unanimously approved.

C. Board Procedures - Conflict of Interest

Dr. Shapiro reviewed the board's procedure on the topic of conflict of interest as addressed by a memo from Rob McCann. If any board member has a financial or any other interest on a CCPA/PP matter, the board member(s) should recuse themselves from the discussion and vote.

There was a discussion about updating the CCPA bylaws. Ms. Norris read Mr. McCann's suggestion of creating a conflict of interest policy instead of a revision of the CCPA bylaws.

Motion 4: To approve CCPA's conflict of interest board procedure. The motion was made, seconded and unanimously approved.

4. Report for Quality Committee

Ushma Patel, MD

A. Clinical Integration Program Update (*Attachment 4*)

Dr. Patel reviewed CCPA's Clinical Integration report, which has more limited participation as practices transition to Vision. Dr. Patel stated that there is a future Vision upgrade by Valence that will change the look of the Vision program and to hopefully correct issues pertaining to the connection issues and the interruption in the data feed. There was a discussion about practices that are currently experiencing issues with connections to the Vision program.

5. Report from the Executive Director

Kena Norris, LaVonna Swilley

A. Court summons - wrongful death lawsuit

Ms. Norris reported that CCPA has been named as one of several defendants in a wrongful death lawsuit that involves one of CCPA members which happened in 2013. Since the receipt of the court summons, Ms. Norris has discussed with Mr. McCann the following strategies to hopefully get CCPA dismissed from the case. Ms. Norris is awaiting a response from the first tactic before notifying CCPA's insurance carrier.

Mr. McCann will reach out to the plaintiff's attorney to get a voluntary dismissal from the case. Ms. Norris to provide an affidavit regarding CCPA's non-involvement in the case in response to the court summons. There will be subsequent hearing dates with the court for dismissal if a voluntary dismissal is not granted by the plaintiffs.

If CCPA is not dismissed voluntarily by the plaintiff, the entire process can take up to six months to just obtain a dismissal through the court, which is not guaranteed.

B. CCPA/PP Lurie contract renewals

Ms. Norris stated that the CCPA/PP received the contract renewal from Ann & Robert H. Children's Hospital of Chicago. The one page addendum is an extension of the same contract terms from last year.

Motion 5: To approve CCPA/PP Lurie Children's Hospital contract renewal. The motion was made, seconded and unanimously approved.

C. CIN - Disclosure of CCPA payor agreements, Humana/Aetna merger

Ms. Norris reported that she received another request from Mr. Wilkerson, Executive Director of the CIN, for CCPA's Humana agreement because of a recently announced possible Humana/Aetna merger. Ms. Norris wanted to know if the board wanted to give the CIN the CCPA's Humana payor agreement before the merger is completed. The board decided to not disclose any of CCPA's payor agreements to the CIN unless the CIN is in active contract negotiations with the payor.

D. CIN/CCPA - board prospect- Dr. Mary "Katie" Hanley, Lake Forest Pediatric Associates
(Attachment 5)

Ms. Norris reviewed Dr. Mary "Katie" Hanley's bio with the board as a nominee to become a member of the CIN board member. The Credentialing Committee also reviewed Dr. Hanley's bio and agreed to her nomination. The board discussed Dr. Hanley's nomination and approved it.

Motion 6: To approve Dr. Hanley's nomination to represent CCPA for the CIN's open board member position. The motion was made, seconded and unanimously approved.

Action: Ms. Norris will notify Dr. Hanley's of the approval to the CCPA/CIN board member position and the CIN.

There was also a discussion on how CCPA board members are selected to reside on the board. It was suggested that a request be sent to all CCPA members about open board position(s) to recruit potential new board member(s).

E. CCPA credentialing policies (Attachment 6)

Ms. Norris reported that the CCPA's credentialing and recredentialing policies and procedures were recently updated. Aside from an internal review of CCPA's actual processes versus the stated policies, Ms. Norris and Ms. Swilley also incorporated feedback from Rob McCann, past audits from payors, and the National Committee for Quality Assurance (NCQA) requirements to revise the credentialing and recredentialing policies. The CCPA credentialing committee approved the revisions.

Motion 7: To approve the revised credentialing and recredentialing policies and procedures and appendixes. The motion was made, seconded and unanimously approved.

F. CCPA Member - Recredentialing/CCPA membership

Ms. Swilley informed the board that a CCPA member was not reappointed as a Lurie Children's associate staff member because they did not submit the reappointment documentation by the due date. Therefore, the physician has to complete an initial appointment packet to renew their associate status.

The CCPA member's recredentialing file and Lurie Children's Hospital non-reappointment issue was reviewed by the CCPA credentialing committee at their September meeting. The committee

decided that the physician can remain an active member of CCPA for one year. However, the member has their next CCPA recredentialing date of July 1, 2016. It was noted that the physician participates in all of CCPA managed care contracts and the Lurie Children's Health Partners Clinically Integrated Network. The board discussed the situation and agreed with the CCPA's credentialing committee decision.

Action: Ms. Swilley will send a letter to the CCPA member regarding the credentialing committee and board's decision via certified mail.

G. CCPA Newsletter (*Attachment 7*)

Ms. Norris requested that the board review the Impact of the Affordable Care Act article and to give her feedback by the end of the week since the initial content of the article was partisan and misleading in parts so it needed to be rewritten.

Action: All board members to review the Affordable Care Act article and give feedback to Ms. Norris by the end of the week.

7. Adjournment

Dov Shapiro, MD

The CCPA Board of Directors meeting was adjourned at 8:07 pm.

The next scheduled meeting is Monday, November 9, 2015.