

# HEALTH CARE SERVICE PROVIDER AGREEMENT (IPA)

THIS Agreement is made by and between CHILDREN'S COMMUNITY PHYSICIANS ASSOCIATION, (hereinafter referred to as "Provider"), on behalf of its member providers (hereinafter referred to as Member Providers), a corporation composed of providers licensed to practice medicine and/or provide medical services in the states of Illinois, Indiana, and Wisconsin, and USA MANAGED CARE ORGANIZATION, INC. a Texas corporation, (hereinafter referred to as "USA").

## WITNESSETH:

WHEREAS, USA is a Preferred Provider Organization (PPO) engaged in the business of administering quality health care services at an affordable price through its products {USA H & W Network, a group health and wellness program, HMO (for out of service area coverage only)}, and Provider desires to provide services for the members (hereinafter referred to as "INSUREDS") of various group accident/health plans, motorist medical plans, Health Maintenance Organization plans, and self-insured employers, which have entered into agreements with USA, (hereinafter referred to collectively as "INSURERS"); and

WHEREAS, USA has a network of contracted facilities, physicians, providers and other ancillary service providers (hereinafter referred to along with Provider as "Providers") available for use by the eligible INSUREDS of various plans contracted with USA, thereby making available to INSUREDS such Providers for health and medical care needs; and

WHEREAS, Providers will be made available by USA as a convenience to INSUREDS for the purpose of allowing INSUREDS access to health care and medical care; and

WHEREAS, Provider desires to contract with USA and its affiliates to provide services to INSUREDS and to accept as payment in full for such services the amounts set forth in the attached Exhibit B; and

WHEREAS, Member Providers agree to conduct themselves ethically and in a manner which shall preserve and maintain the human dignity and integrity of all patients, and by their attitude and manner shall convey to the patient compassion and concern for the patient's problems. Member Providers shall dedicate themselves to alleviating those problems and providing comfort and care to those in need.

NOW, THEREFORE, in consideration of the mutual covenants herein contained and for good and valuable consideration, the legal adequacy of which is hereby acknowledged, the parties hereby agree as follows:

## DEFINITIONS:

### Medical Necessity.

Services, procedures or supplies which are: (A) required, recognized and professionally accepted nationally by providers as the usual, customary and effective means of diagnosing or treating a condition; and (B) the most economical supplies or levels of service that are appropriate and available for the safe and effective treatment of the covered person; and (C) not primarily for the convenience of the patient, the patient's family, patient's physician or other provider.

### Clean Claim.

HCFA-1500, its successor or equivalent claim form which is accurate and complete, submitted by Member Provider to an INSURER.

### 1. Services to be provided.

- a) USA does hereby agree to add Member Providers to its network of Providers in accordance with the Declaration of Standards for Participation, and Member Providers do hereby agree to comply with USA policies for Member Provider participation and to provide INSUREDS with medical/surgical care in their medical specialty(ies) and exercise their best medical judgment in the treatment of the eligible INSUREDS. With respect to such services, Member Providers agree to accept the rates set forth in Exhibit B of this Agreement, as full compensation for such services. Member Providers

agree to provide 24 hours per day, 7 days per week call coverage. Member Providers must maintain active clinical privileges with at least one USA paneled facility in accordance with the Declaration of Standards for Participation.

- b) **HOSPITALIZATION-REFERRALS:** Member Providers agree that when hospitalization is necessary, they will arrange for hospitalizing INSUREDS in participating USA facilities when consistent with good medical practice. A toll-free number will be provided on INSURED'S I.D. card to obtain the names and locations of such participating USA facilities.
- c) **SPECIALIST-REFERRALS:** Member Providers agree to refer INSUREDS to a USA contracted participating specialist when necessary, and when consistent with good medical practice. Member Providers further agree to use the services of other USA contracted ancillary service providers when necessary and when consistent with good medical practice. A toll-free number will be provided on INSURED'S I.D. card to obtain the names and locations of such specialists participating with USA.
- d) USA shall provide Provider with a list of all INSURERS participating under this Agreement, upon request.
- e) INSURERS through their contractual agreements with USA, agree to promote the utilization of Member Providers by offering financial incentives to INSUREDS, with a minimum differential of 10% (ten percent).

**2. Rates to be Paid to Provider.**

- a) Member Providers, billing under their name and under the tax I.D. number provided to USA by Provider, are to be paid by INSURER according to the rates established in Exhibit B. The negotiated rates on Exhibit B represent the total amount to be received by Member Providers including any co-payments, co-insurance and/or deductibles paid by INSUREDS. INSURER shall pay the amount due to Member Providers for services rendered to INSURED, based on the provisions of the applicable plan and Member Providers agree to look to INSURER for the payment of such covered services except for any amounts required to be paid by INSURED pursuant to Subparagraph 2(c). Payments will be made to Member Providers for medical services actually rendered and only after submission of a claim.
- b) Member Providers agree to provide services under this Agreement for the treatment and care of illnesses, injuries or conditions of INSUREDS. In the event a third party other than INSURER should have primary responsibility for payment of services provided an INSURED, Member Providers agree to collect payment from such other source prior to requesting payment from INSURER. Any payment made by INSURER to Member Providers for obligations which are the primary responsibility of a third party shall be refunded to INSURER by Member Providers. By executing this Agreement, Provider and/or Member Providers waive all rights to collect, and/or pursue collection of any amounts in excess of the reimbursement listed in Exhibit B from any INSURERS who may have secondary responsibility.
- c) Services rendered or items furnished INSUREDS by Member Providers which are not covered as a benefit under the applicable plan and all co-payments, co-insurances and/or deductibles, are to be paid by INSURED and Member Providers are responsible for collection of such payments.
- d) Member Providers agree and acknowledge that USA is administrating health care services on behalf of INSURERS under this Agreement. USA agrees that all provisions in this Agreement with respect to any INSURER'S obligations are included in the INSURER'S Agreement with USA. USA represents and warrants that all INSURERS shall enter into Client Agreements which obligate such parties to abide by the applicable provisions of this Agreement. USA will not be responsible or liable for the cost of any services provided to INSUREDS by Member Providers or for the payment of any claim to Member Providers.

- e) Member Providers agree to participate in the Cost Containment Guidelines as set forth in Exhibit A.

**3. Payment of Claim.**

Payment of claims is subject to the terms and conditions of INSURED'S insurance plan. Payment by INSURER shall be limited to services provided to INSURED for which INSURED is eligible. Payment by INSURER will be reduced by co-payments, co-insurance and/or deductibles. Member Providers agree to bill at their usual and customary rate and further agree not to bill for the difference between Member Providers' usual and customary rates and the rates set forth in Exhibit B. INSURER will make payments within thirty (30) days of receipt of claims, unless written notice of dispute or discrepancy is mailed to Member Providers within thirty (30) days. If claim is not paid within thirty (30) days on undisputed claims and ninety (90) days on disputed claims, Member Providers shall have the right to deny the negotiated rates set forth in Exhibit B and seek full billed charges.

USA shall provide INSURERS with identification stickers to distribute to INSUREDS for their I.D. cards, when the USA logo is not already pre-printed on the I.D. card. INSURED must be properly identified with a USA sticker and/or USA's pre-printed logo on INSURED'S I.D. card. If INSURED is not properly identified, Member Provider may deny the negotiated rates and collect full billed charges, provided Member Provider can provide front and back copies of INSURED'S I.D. card to substantiate Member Provider's denial of negotiated rates.

**4. Hold Harmless.**

**a) PPO INSUREDS**

Member Providers agree that INSURER is responsible for payment of Member Providers' compensation pursuant to this Agreement. Member Providers shall not request payment from any INSURED for any treatment or services provided to INSURED pursuant to the terms of the Agreement except as otherwise provided herein. Member Providers agree to release and hold harmless INSURED provided INSURER makes payment pursuant to the terms of this Agreement. Notwithstanding the foregoing, in the event INSURER fails to make payment within ninety (90) days of receipt of claim or if INSURER is declared insolvent or otherwise unable to make payment, Member Providers may bill INSURED for services rendered.

**b) HMO INSUREDS (Out of service area)**

Member Providers hereby agree that in no event, including but not limited to non-payment by INSURER, INSURER insolvency, or breach of this Agreement, shall Member Providers bill, charge, collect a deposit from, seek compensation, remuneration, or reimbursement from, or have any recourse against INSURED, or persons other than INSURER acting on their behalf for services provided pursuant to this Agreement. This provision shall not prohibit collection of supplemental charges (non-covered services) or co-payments on INSURER'S behalf made in accordance with the terms of the applicable plan between INSURER and INSURED.

Member Providers further agree that (1) this provision shall survive the termination of this Agreement regardless of the cause giving rise to termination and shall be construed to be for the benefit of INSURED and that (2) this provision supersedes any oral or written contrary agreement now existing or hereafter entered into between Member Providers and INSURED or persons acting on their behalf. Any modifications, additions or deletion to the provisions of this clause shall be effective on a date no earlier than fifteen (15) days after the Commissioner of Insurance has approved such changes.

5. **Medical Records.**

- a) With the proper patient consent and in accordance with all local, state and federal laws governing confidentiality, Member Providers will make available to USA, INSURER, or as applicable all federal, state, and local agents, copies of all medical records for the purpose of maintaining a quality assurance program required by USA or INSURER for a period of the greater of five (5) years from the date of treatment or consultation or the number of years that medical records are required to be kept under applicable governing laws. This request for medical records must be in writing and a response must be provided within thirty (30) days.
- b) Member Providers shall furnish, upon request and without charge, all information reasonably required by USA to verify and substantiate its provision of medical services, the charges for such services, and the medical necessity for such services. Member Providers will be reimbursed at \$.75 (seventy-five cents) per page, plus a processing fee of \$5.00 (five dollars) per record. USA or INSURER may obtain billing records specific to an INSURED.

6. **Pre-Certification and Certification.**

It is the responsibility of Member Providers to verify with INSURER prior to the delivery of medical services in non-emergent situations and within forty-eight (48) hours or the next business day in emergency situations that any patient is an INSURED in good standing under the applicable plan and eligible for benefits, as well as to obtain information as to the extent and nature of INSURED'S benefits. Member Providers understand that it is their responsibility to verify eligibility and benefits allowing Member Provider to determine if/when pre-certification (pre-authorization) and certification (authorization) is required by the plan. Member Providers understand that an INSURED'S membership identification card is not a guarantee that the cardholder is an INSURED in good standing. INSURED'S I.D. card will display appropriate telephone numbers for benefit/eligibility verification. Any disputes arising from the erroneous verification of eligibility and/ or benefits, shall be handled in accordance with Section 15 of the Agreement.

Member Provider agrees and acknowledges that USA has contracted with various INSURERS. INSURERS have elected at their discretion to secure services {pre-certification (pre-authorization), certification (authorization), case management and utilization management} from the vendor of their choice. While the requirements of the plan, as well as each vendor may vary, Member Provider agrees, at a minimum to comply, free of charge, with the following:

Non-emergent and/or emergent facility admissions may require pre-certification/certification to be eligible for full benefits. Member Provider agrees to phone the appropriate number provided on INSURED'S identification card to determine whether pre-certification/certification is required. Member Provider agrees to notify the appropriate party prior to the delivery of medical services in non-emergent situations and within forty-eight (48) hours or the next business day in emergent situations. Member Provider should be prepared to provide the following information:

- a) Patient's name, sex, and date of birth
- b) INSURED'S name, address, social security number, and group/policy number
- c) Name of INSURER
- d) Pre-admission diagnosis(es)
- e) Name, address, and telephone number of the physician
- f) Date of service (admission or procedure date)
- g) Treatment and or surgical procedures

Member Provider further understands that pre-certification and certification are a determination of medical necessity. Pre-certification/certification shall be granted when the intensity level of the treatment and the level of care are appropriate with respect to the severity of the illness. Medical services will be pre-certified/certified based on the information provided to the appropriate party at the time of notification. Pre-certification and certification are not verification of eligibility and/or benefits. To verify eligibility and/or benefits, Member Provider must phone the appropriate number listed on INSURED'S identification card.

In the case of an admission, if the medical condition of INSURED is such that he/she cannot be discharged from the facility on the last day certified, Member Provider must call the appropriate telephone number on INSURED'S identification card on or before the last day certified to determine whether additional days may be certified. Benefits may be reduced for additional days which are not certified.

In the case of an admission, where INSURED'S illness, injury or condition (e.g. coma) prohibits INSURED from cooperating with Member Provider to identify himself/herself as an INSURED having access to USA's network, Member Provider agrees to notify the appropriate party as soon as Member Provider is able to identify INSURED.

Emergent admissions may be payable if they a) are certified or b) meet the conditions of an emergency as defined below:

An emergency (according to the federal definition) is:

- 1) A medical condition manifesting itself by acute symptoms of sufficient severity (including severe pain) such that the absence of immediate medical attention could reasonably be expected to result in:
  - (i) placing the health of the individual (or, with respect to a pregnant woman, the health of the woman or her unborn child) in serious jeopardy; or
  - (ii) serious impairment to bodily functions; or
  - (iii) serious dysfunction of any bodily organ or part; or
- 2) With respect to a pregnant woman who is having contractions:
  - (i) that there is inadequate time to effect a safe transfer to another hospital before delivery; or
  - (ii) that transfer may pose a threat to the health or safety of the woman or the unborn child.

**7. Change in Terms and Benefits.**

It is agreed by the parties hereto that the benefits, terms and conditions of the various agreements between INSURER and INSURED of any plan may be changed during the term of this Agreement without notice. However, such changes will not affect this Agreement unless agreed to by Provider and USA in writing.

**8. Termination of Coverage of INSUREDS.**

Coverage for each INSURED may be terminated by INSURED or INSURER. When an INSURED whose coverage has terminated receives services from a Member Provider, Member Provider agrees to bill INSURED directly. INSURER shall not be liable to Member Provider for any bills incurred by an INSURED whose coverage has been terminated.

**9. Duration.**

The initial term of this Agreement shall be from the date as listed below on this Agreement until December 31, 2000. During that time, Provider agrees that the reimbursement listed in Exhibit B will not be subject to increase. This Agreement shall automatically renew for successive one (1) year terms on the anniversary date of this Agreement and shall remain in force until termination as provided for in Section 10 of this Agreement.

**10. Termination.**

Either party to this Agreement may elect to terminate this Agreement, without cause, at any time by giving ninety (90) days prior written notice to the other party. Said notice shall clearly explain the reason giving rise to termination to be considered in compliance with this Section.

Either party may terminate this Agreement at any time for cause, which includes, but is not limited to:

- a) The conviction of either party of a felony.
- b) Unprofessional conduct by or on behalf of either party as defined by the laws of the state where services are rendered.

- c) Either party's filing of bankruptcy (whether voluntary or involuntary), declaration of insolvency, or the appointment of a receiver or conservator of its assets.

USA may terminate a Member Provider immediately, without terminating this Agreement as a whole, for cause, which includes, but is not limited to:

- a) The failure of a Member Provider to maintain or obtain a license to practice medicine in the state where services are provided.
- b) The failure of a Member Provider to obtain and/or maintain hospital privileges at a hospital or ambulatory health care facility contracted with USA.
- c) The cancellation of a Member Provider's coverage or insurability under his/her professional liability insurance.
- d) The conviction of a Member Provider of a felony.
- e) Death of a Member Provider.
- f) Unprofessional conduct by or on behalf of a Member Provider as defined by the laws of the state where services are rendered.
- g) Member Provider's filing of bankruptcy (whether voluntary or involuntary), declaration of insolvency, or the appointment of a receiver or conservator of his/her assets.

In the event this Agreement, or a Member Provider is terminated immediately for cause, termination shall be effective upon receipt of written notification.

Either party may also terminate this Agreement for reasons other than immediate cause. Those reasons may include, but are not limited to, a breach of any provision contained in this Agreement, habitual neglect, or the continued failure of either party to perform his/her professional duties. If termination is for reasons other than immediate cause, the terminating party will notify the non-terminating party in writing, stating the reason for termination, and giving the non-terminating party sixty (60) days in which to cure.

If the non-terminating party has failed to effect a satisfactory cure within the sixty (60) day cure period, of all reasons stated in the notice of termination, termination shall be effective on the tenth (10th) day following the expiration of the sixty (60) day cure period.

**11. Notice to INSURER of Termination of Agreement**

In the event this Agreement is terminated by either party in accordance with the procedure set forth herein, USA shall notify INSURER. Provider agrees to notify Member Providers and Member Providers will notify INSUREDS, prior to giving service, that this Agreement is no longer in effect.

**12. Accuracy of Information.**

Provider represents and warrants that all information provided to USA is true and accurate in all respects and acknowledges that USA is relying on the accuracy of such information in entering into and continuing the term of this Agreement. Provider shall notify USA, within fifteen (15) days from receipt of change notification and without request, of any change in the information provided.

**13. Independent Contractor.**

- a) In entering into and complying with this Agreement, USA is at all times performing as an independent contractor. Nothing in this Agreement shall be construed or be deemed to create a relationship of employer and employee, principal and agent, partnership, joint venture, or any relationship other than that of independent parties contracting with each other solely to carry out the provisions of this Agreement for the purposes recited herein.
- b) Member Providers shall be responsible for the treatment and medical care provided to each INSURED that Member Providers treat.

**14. Confidentiality.**

Each party may, in the course of the relationship established by this Agreement, disclose to the other party in confidence non-public information concerning such party's earnings, volume of business, methods, systems, practices, plans, purchaser discounts and contract terms, or other confidential or commercially valuable proprietary information (collectively referred to as "Confidential Information"). Each party acknowledges that the disclosing party shall at all times be and remain the owner of all Confidential Information disclosed by such party, and that the party to whom Confidential Information is disclosed may use such Confidential Information only in furtherance of the purposes and obligations of this Agreement. The party to whom any Confidential Information is disclosed shall use its best efforts, consistent with the manner in which it protects its own Confidential Information, to preserve the confidentiality of any such Confidential Information which such party knows or reasonably should know that the other party deems to be Confidential Information.

The party to whom Confidential Information is disclosed shall not use said information to the disadvantage of or in competition against the disclosing party. It is understood by each party that any Confidential Information disclosed is non-public information which is of great value to the disclosing party and that a breach of the foregoing confidentiality provision would cause irreparable damage. In the event of a breach, the injured party shall have the right to seek and obtain in any court of competent jurisdiction an injunction to restrain a violation or alleged violation by the other party of this covenant together with any damages that the party may suffer in the event of such a breach.

**15. Disputes.**

All disputes and differences between Provider and/or Member Providers and INSURER, upon which an amicable understanding cannot be reached, are to be resolved by the following method:

**a) Mediation through USA:**

Provider and/or Member Providers shall notify USA, in writing, of the dispute or disagreement. Provider and/or Member Providers shall supply USA with all pertinent information and state their position on the dispute. Upon receipt of this information USA will immediately contact INSURER and request the same information. USA will then attempt to mediate the dispute to the mutual satisfaction of all parties. If mediation is not possible within a reasonable time, not to exceed thirty (30) days from the time of first notice, procedures set forth in subparagraph 15(b) shall apply.

**b) Arbitration:**

If the dispute cannot be solved by the mediation process described above, either Provider and/or Member Providers and INSURER may elect to submit the dispute to binding arbitration under the rules of the American Arbitration Association or any other method of arbitration mutually agreed upon by the parties.

**16. Responsibility of the Parties.**

Each party agrees it shall not be responsible for any claims, losses, damages, liabilities, costs, expenses or obligations arising out of or resulting from the negligent or willful misconduct of the other party, its officers, employees or agents in the performance of services pursuant to this Agreement.

**17. Notices.**

All notices, requests, or correspondence required under this Agreement shall be in writing, and delivered by United States mail to:

a) If to USA:

USA MANAGED CARE ORGANIZATION, INC.  
916 Capital of Texas Highway South  
Austin, Texas 78746  
Attention: Manager of Provider Relations

b) If to Provider:

CHILDREN'S COMMUNITY PHYSICIANS ASSOCIATION (CCPA)  
2300 Children's Plaza, Number 49  
Chicago, Illinois 60614 - 3394  
Attention: Maureen Murphy, Executive Director

Either party may change the address to which communications are to be sent by giving written notice. All communications will be directed to Provider at the most current address on file with USA.

**18. Attorney's Fees.**

If it shall be necessary for either USA or the Provider and/or Member Providers to employ an attorney to enforce or defend its rights under this Agreement, each party in any arbitration, legal action or proceeding shall be responsible for its own attorney's fees and costs of suit.

**19. Partial Invalidity.**

If any part, clause or provision of this Agreement is held to be void by a court of competent jurisdiction, the remaining provisions of this Agreement shall not be affected and shall be given such construction, if possible, as to permit those remaining provisions to comply with the minimum requirements of any applicable law and the intent of the parties hereto.

**20. Assignability.**

Neither party may assign any of its rights or delegate any of its duties hereunder to a non-related third party without prior written consent of the other party.

**21. Waiver.**

A party's waiver of a breach of any term of this Agreement shall not constitute a waiver of any subsequent breach of the same or another term contained in the Agreement. A party's subsequent acceptance of performance by the other party shall not be construed as a waiver of a preceding breach of this Agreement other than failure to perform the particular duties so accepted.

**22. Controlling Law.**

This Agreement and all questions relating to its validity, interpretation, performance and enforcement shall be governed by and construed in accordance with the laws of the state where services are being provided.

**23. Conformity with State Statutes.**

Any provision of this Agreement which is in conflict with the statutes, local laws, or regulations of the state in which services are provided is hereby amended to conform to the minimum requirements of such statutes.



**24. Entire Agreement.**

This Agreement and Exhibits A, B, and C contain the entire understanding between the parties hereto with respect to the subject matter hereof and supersedes all prior Agreements and understandings, expressed or implied, oral or written. Any material change to this Agreement's language or rates must be in writing and signed by duly authorized officers or representatives of Provider and USA. Non-material changes can be communicated via notifications. If neither party disapproves of a notification in writing within thirty (30) days, such notice will be considered accepted and binding. No other third party, including but not limited to any INSUREDS and INSURERS, shall be required to consent or receive notice of any such amendment or notice in order for the amendment or notice to be effective and binding upon the parties to this Agreement.

**25. Title Not to Affect Interpretation.**

The paragraph and subparagraph headings in this Agreement are for convenience only and they form no part of this Agreement and shall not affect its interpretation.

**26. Execution in Counterparts.**

This Agreement may be executed in any number of counterparts including facsimiles. Each counterpart shall be deemed to be an original against any part whose signature appears thereon, and all of which shall together constitute one and the same instrument.

**27. Force Majeur.**

Neither party shall be liable nor deemed to be in default for any delay or failure in performance under this Agreement or other interruption in the discharge of its responsibility, either directly or indirectly, from acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods, failure of transportation, machinery or supplies, vandalism, strikes or other work interruptions by employees, or any similar or dissimilar cause beyond the reasonable control of either party.

**28. Survival.**

In the event this Agreement is terminated as set forth herein, Sections 4, 14, 16, 18, 22, 28, and 29 shall survive the termination of this Agreement.

**29. Termination Responsibilities.**

In accordance with Section 10 (Termination) or any termination of this Agreement, or any product herein said termination shall have no effect upon the rights or obligations of the parties arising out of any transactions occurring prior to the effective date of such termination. Member Providers agree to accept, as payment in full, the rates in Exhibit B for services rendered to an INSURED who is inpatient upon the effective date of such termination or undergoing a course of treatment, until INSURED is discharged or safely transferred to a participating USA facility or completes said course of treatment, not later than sixty (60) days from the effective date of such termination, whichever comes first. After the sixty-first (61<sup>st</sup>) day from the effective date of such termination, reimbursement for Covered Services rendered will be full billed charges. Member Providers will not be required to accept INSUREDS after termination of this Agreement.

**30. Discrimination.**

Member Provider agrees to provide services for INSUREDS within the normal scope of Member Provider's medical practice. These services shall be accessible to INSUREDS, and made available to them, without limitation or discrimination, to the same extent as they are made available to other patients of Member Provider, and in accordance with accepted medical and professional practices and standards applicable to Member Provider's other patients.

**31. Updates.**

In accordance with Exhibit C, Provider agrees to the Original Roster and Subsequent Update Requirements. Provider understands, with respect to any additions, deletions or changes to Member Providers information, the effective date of such information shall be no earlier than the date received by USA. USA shall accept no retroactive notifications, unless specifically agreed to by USA in writing. Provider shall be responsible for all discounts applied which are related to the untimely notification. Provider may not bill INSUREDS for such discounts. Provider and Member Providers agree to provide a timely response to all inquiries by USA relative to the administration of this Agreement.

**32. Insurance.**

Member Providers shall, throughout the duration of this Agreement, maintain malpractice insurance, professional liability insurance, a program of self-insurance, an escrow account or other equivalent means to demonstrate Member Providers' ability to insure against, protect, or pay malpractice claims in an amount which is the greater of that which is required by the state in which services are rendered, that amount which is required by Facility to maintain active clinical privileges or \$100,000 (one hundred thousand dollars) per occurrence and \$300,000 (three hundred thousand dollars) in the aggregate.

Provider agrees to keep in full force and effect during the term of this Agreement and provide USA with evidence of, insurance policies of malpractice, professional liability and general liability in amounts as required by statute in those state(s) in which Provider is licensed to provide services and conduct business.

USA shall, at its expense, carry insurance in the amounts of \$5,000,000 (five million dollars) per occurrence and \$5,000,000 (five million dollars) in the aggregate.

**33. Licensure.**

Member Providers shall, throughout the duration of this Agreement, be required to maintain any and all licenses and certificates as may be required by the state in which Provider provides services.

USA hereby agrees to pursue and maintain such licensing and certifications as required in the various states in which USA operates as required by state laws and regulations.

**34. Warranty of Authority by Attorney-in-fact.**

Provider hereby warrants to USA that it is duly authorized and appointed by Member Provider, as identified in accordance with Exhibit C, to enter into this Agreement on Member Provider's behalf. Provider further warrants that it is duly authorized to bind Member Provider to the terms and conditions contained herein and that such grant of authority has not been revoked, but remains in full force and effect as of the date of execution of this Agreement.

35. **Silent PPO.**

USA is not a silent PPO nor does it operate as one. Silent PPO's are organizations who "sell" their contracted rates with Providers to brokers who use those discounts for their clients. USA maintains a current contract carrier/payor list indicating clients who have directly contracted with USA for use of USA's network and services. Such clients are required via their direct contract with USA, to provide a minimum 10% (ten percent) financial incentive, to encourage the use of USA's contracted Providers. Such 10% (ten percent) financial incentives can occur in a variety of ways, including, but not limited to: A reduction or elimination of deductibles, a reduction or elimination of a co-pay percentage, or a minimum differential in the co-insurance of at least 10% (ten percent).

This Agreement is effective upon the date of execution by USA.

For and on behalf of:

USA MANAGED CARE ORGANIZATION, INC.

916 Capital of Texas Highway South  
Austin, Texas 78746

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

For and on behalf of:

CHILDREN'S COMMUNITY PHYSICIANS  
ASSOCIATION

2300 Children's Plaza, Number 49  
Chicago, Illinois 60614 - 3394

5/24/99  
\_\_\_\_\_  
Date

*Maureen Murphy*  
\_\_\_\_\_  
Signature

MAUREEN MURPHY  
\_\_\_\_\_  
Printed Name

EXECUTIVE DIRECTOR  
\_\_\_\_\_  
Title

## EXHIBIT A COST CONTAINMENT GUIDELINES

1. Member Providers agree to provide health care service in conformity with accepted prevailing medical, surgical, chiropractic, physical therapy and mental health/substance abuse practices in the community in which Member Providers practice.
2. Member Providers agree to utilize participating facilities, providers, and ancillary services (i.e., laboratory, x-ray, ultrasound, Hubbard Tank, isokinetic equipment, etc.) when not available in Member Providers' offices, and when consistent with good medical practice.
3. Member Providers agree to perform pre-admission testing whenever INSURED is to be hospitalized.
4. Member Providers agree to encourage the use of generic drugs, whenever medically possible, and when in the best interest of the patient.
5. Member Provider agrees not to bill separately for components of a procedure to increase reimbursement.
6. While Utilization Management is primarily conducted by telephone, certain situations may require an on-site visit. Should this occur, Member Provider agrees to accept Utilization Review Representatives on Member Providers' office setting for the purpose of reviewing medical records pertinent to continued stay or retrospective review of INSURED. Utilization Review Representatives agree to conduct reviews in accordance with Member Provider's policies.
7. Member Providers agree to promote and implement the aggressive treatment of an INSURED that will encourage the timely return to a quality standard of life as well as employment.
8. Member Providers agree to follow treatment guidelines equivalent to those required by the state in which Member Provider provides services or as outlined by Member Provider's specialty.
9. Member Providers agree to ONLY provide those services actually necessary to effectively treat an INSURED and ONLY provide treatment that does not constitute "maintenance care". Maintenance care is defined as treatment that has no definable condition and the treatment goal is only to maintain INSURED'S condition of health. Member Providers agree to ONLY perform those tests which are needed to properly diagnose and treat INSURED.

Current INSURED medical records shall be made available by Member Provider, upon written request within forty-eight (48) hours, with proper patient authorization, for the purpose of concurrent review and retrospective review.

**EXHIBIT B**  
**Payment Schedule (2180)**  
 (as established by USA Managed Care Organization, Inc.)

Children's Community Physicians Association is a physician organization providing services in the states of Illinois, Indiana, and Wisconsin.

**FEE SCHEDULE REIMBURSEMENT:**

All Provider Services shall be reimbursed according to the attached Payment Schedule (2180).

\*Anesthesia \$ 37.00/unit

\*Based on American Society of Anesthesiologists 15-minute increments. Reimbursement for anesthesiologists billing with codes listed in the Relative Value Guide as published by ASA, will be determined by adding a Basic Value, which is related to the complexity of the service, plus Modifying Units (if any) plus Time Units, if applicable. The sum of which will then be multiplied by the anesthesia unit value listed above.

**CLINICAL CARE SERVICES:**

All Doctoral and Masters' Level Clinicians shall be reimbursed the following fees as payment in full for services rendered:

Doctoral Level	\$ 65.00 / per session
Masters' Level	\$ 55.00 / per session

**EXCEPTIONS:**

If reimbursement meets or exceeds billed charges, a 15% (fifteen percent) courtesy discount will apply to billed charges.

"BR" (By Report), "RNE" (Relative Value Not Established), and all other procedure codes not included in this fee schedule will be reimbursed at 85% (eighty-five percent) of billed charges.

For and on behalf of:

**USA MANAGED CARE ORGANIZATION, INC.**

916 Capital of Texas Highway South  
 Austin, Texas 78746

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Title

For and on behalf of:

**CHILDREN'S COMMUNITY PHYSICIANS ASSOCIATION**

2300 Children's Plaza, Number 49  
 Chicago, Illinois 60614 - 3394

5/24/99  
 \_\_\_\_\_  
 Date

*Maureen Murphy*  
 \_\_\_\_\_  
 Signature

MAUREEN MURPHY  
 \_\_\_\_\_  
 Printed Name

EXECUTIVE DIRECTOR  
 \_\_\_\_\_  
 Title

## EXHIBIT C

### ORIGINAL ROSTER AND SUBSEQUENT UPDATE REQUIREMENTS

Provider agrees to supply to USA the following information for each physician participating under this Agreement. All subsequent updates provided to USA shall consist only of additions/deletions/changes to the information supplied upon inception. Such additions shall include only those physicians who meet the requirements set forth in the Declaration of Standards for Participation.

- 1) Name
- 2) Degree (M.D., D.O., D.P.M., etc.)
- 3) Specialty  
*\*Your selection must be consistent with physician's licensure, board specialties and sub-specialties.*
- 4) Tax Identification Number
- 5) Tax Identification Number is registered to: (Group name/Corporation Name)
- 6) Physical Address(es) (At which physician will be providing services under this Agreement)
- 7) Billing Address (If different than physical address)
- 8) Telephone Number including area code
- 9) Fax Number including area code
- 10) All active, unrestricted hospital(s) staff privileges and ambulatory surgery center(s) privileges

Provider hereby acknowledges that all physicians shall be considered participants of all products included in the Agreement, unless expressly indicated in the box provided below or in subsequent updates supplied to USA by the Provider.

	Yes	No	VBP
<b>Provider is participating in the following:</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Group/Accident Health [USA Health & Wellness Network (USA H & W Network)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Related Injury/Illness [USA Workers' Injury Network (USA WIN)]	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Motorist Medical	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
HMO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medicare Select (USA Medicare Select)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mental Health	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

*VBP: Varies By Physician*

**Contact Sheet**  
**For**  
**Children's Community Physicians Association (CCPA)**

*The following person(s) will be the USA Managed Care Organization contact(s) for the above named physician group (IPA).*

Name: MAUREEN MURPHY Title: EXECUTIVE DIRECTOR

Address: 2300 CHILDREN'S PLAZA, MAILBOX 49, CHICAGO IL 60614

Telephone Number: ( ) 773-975-8824 Fax Number: ( ) 773-975-8742

Regarding: ALL MATTERS

Name: TINA TSINONIS Title: PHYSICIAN SERVICES ANALYST

Address: 2300 CHILDREN'S PLAZA, MAILBOX 49, CHICAGO IL 60614

Telephone Number: ( ) 773-868-8025 Fax Number: ( ) 773-975-8742

Regarding: CREDENTIALING AND RE-CREDENTIALING

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_

Regarding: \_\_\_\_\_

***This information shall remain valid until USA Managed Care Organization is notified, in writing, by the above mentioned physician group of any changes.***



# USA Managed Care Organization

The National Networks of Choice

## DECLARATION OF STANDARDS FOR PARTICIPATION

THIS Declaration is made by and between Children's Community Physicians Association (hereinafter referred to as Provider) and USA Managed Care Organization, Inc. a Texas Corporation (hereinafter referred to as USA).

For the purposes of this document, Member Providers shall refer to only those members of Provider who meet the Minimum Standards for Member Provider Credentialing and Re-credentialing. Only those Member Providers who meet the Minimum Standards for Member Provider Credentialing and Re-credentialing are eligible to participate under the Health Care Service Provider Agreement (IPA).

THIS Declaration shall serve to acknowledge the understanding of all parties with respect to USA's Declaration of Standards for Participation.

Provider acknowledges that USA is committed to the maintenance and assessment of the credentials of Member Providers within the network.

Provider represents, warrants and certifies and USA is entitled to rely thereon, that Member Providers meet or exceed USA's Minimum Standards for Member Provider Credentialing and Re-credentialing (identified in the attachment) at the time of execution of a Health Care Service Provider Agreement (IPA) and compliance with these standards shall continue throughout the term of the Agreement. Non-compliance shall result in immediate termination of the Agreement, in whole or in part, pursuant to the termination provision of said Agreement.

Credentialing/recredentialing may be fully or partially delegated to Provider and/or its delegates if their policies and procedures meet or exceed USA's standards, policies and procedures. Provider, on behalf of itself and/or its delegates, further represents, warrants and certifies and USA is entitled to rely thereon, that the Provider has developed, implemented and completed a process to gather, verify and report Member Provider credentials. Delineated credentialing and recredentialing policies and procedures designed to confirm information reported to and used by the Provider to support the selection and evaluation of Member Providers is current, accurate, comprehensive and meet or exceed the processes outlined in the attached Minimum Standards for Member Provider Credentialing and Re-credentialing. Re-credentialing processes must be performed every two (2) years and include a method of collection and verification of any Member Provider status information subject to change (i.e., licenses, insurance status, hospital privileges, etc.).

USA reserves the right to ensure Provider compliance and request verification of the Minimum Standards for Member Providers as contained herein and verify the Provider's credentialing and recredentialing procedures. USA may, at any time, require Provider to supply within 15 (fifteen) business days any and all personal Member Provider information, copies of any and all licenses, registrations, certifications, or insurance certificates, or in the case of a periodic audit, all of the information required in the Minimum Standards for Member Provider Credentialing and Re-Credentialing for a percentage of Provider's Member Providers. It is the responsibility of Provider to maintain/obtain any release required in the furtherance of providing such information to USA. This information may be requested in writing by USA during the term of any Health Care Service Provider Agreement (IPA) executed by and between USA and Provider, and for a period of 5 (five) years after the termination of such Agreement.



## MINIMUM STANDARDS FOR MEMBER PROVIDER CREDENTIALING AND RE-CREDENTIALING

•All Member Providers must complete an application to provide the necessary confirmations and attestations of at least the following;

- Current unrestricted license to practice medicine;
- Clinical privileges in good standing with at least one USA paneled facility designated by the Member Provider as the primary admitting facility (see clinical privileges exception);
- Valid DEA or CDS certificate (if practice allows prescribing);
- Graduation from medical school (MD's and DO's);
- Completion of an approved residency program (MD's and DO's);
- Graduation from Post Graduate Program (Allied Health Professionals);
- Current, adequate malpractice insurance; and
- 5 years work history;
- 5 years professional liability claims history including out of court settlements or dropped/closed cases;
- History of loss of license and/or felony convictions;
- History of loss or limitations of privileges or disciplinary activity, including, but not limited to, letters of concern, admonition, or censure;
- History of voluntary or involuntary termination of medical staff membership;
- History of voluntary or involuntary limitation, reduction, or loss of clinical privileges at a facility or setting or network;
- Willingness to provide immediate notice to Provider of any license restrictions, probations, suspensions or revocations;
- Attestation to the correctness and completeness of the application;
- Attestation to Member Provider's physical and mental health status and;
- Attestation to the lack of impairment due to chemical dependency/substance abuse.

Additional information may be obtained from recognized monitoring organizations. This may include, but is not limited to, the following:

- National Practitioner Data Bank (NPDB).

•Member Providers (physicians) must maintain active, unrestricted clinical privileges with at least one USA paneled facility;

**Exception:** Certain allied health professionals may not hold facility privileges. USA identifies those allied health professionals as Psychologists and Mental Health/Substance Abuse Clinicians, Speech Therapists, Occupational Therapists, Speech/Language Pathologists, Audiologists, Optometrists, Physical Therapists and Chiropractors. All other credentialing and participation criteria must be met. Provider must perform primary source verifications with regard to education, training, experience, clinical judgment, technical skills and/or ethical performance.

**Exception:** Member Providers (physicians) without clinical privileges practicing the following medical specialties; Family Practice, General Practice, Internal Medicine, Radiology, Pathology, Pediatrics, Podiatry and Gynecology may be considered for participation with the following supporting documentation:

Two letters from physicians (MD or DO), who are board certified or board eligible and members in good standing in the medical community. These letters must address the length of professional acquaintance, clinical competence, moral and ethical behavior of the Member Provider, and;

A statement from the Member Provider explaining the reason for the lack of hospital privileges.

**Exception:** Member Providers (physicians) having privileges at a non-USA JCAHO accredited Non-USA Medicare certified facility will be limited to participation in USA's Workers' Injury Network

Exceptions to the standard (as identified) must be reviewed and approved by the Provider's Medical Director and or Credentials Committee.

When hospitalization is necessary, Member Provider will refer the INSURED to a USA participating provider with admitting privileges at a USA participating facility.

- All Member Providers must maintain a current, unrestricted license and practice within the scope of their licensure;

Member Providers (physicians) with a history of license restrictions, modifications, revocations and/or probation may be considered with the following supporting documentation;

Narrative statements from the Member Provider addressing previous license restrictions, probation, suspensions, modifications and/or revocations, together with any other documentation as may be requested by the Provider's Medical Director and/or Credentials Committee for review and approval.

Provider must perform primary source verifications with the applicable state licensing boards for all allied health professionals without active clinical privileges at a JCAHO accredited or Medicare certified facility. Should derogatory information be obtained, Provider may obtain additional information from the State Board of Medical Examiners or Department of Regulation.

- All Member Providers prescribing medications must maintain a valid DEA or CDS certificate;

- Member Providers must not possess a history of chemical dependency or substance abuse, physical or mental illness that has the potential to affect the Member Provider's ability to function as a physician, or history of unprofessional conduct.

Exceptions to the standard (as identified) should only be considered with appropriate supporting documentation, including narrative statements from the Member Provider addressing the condition(s) and must be reviewed and approved by the Provider's Medical Director and or Credentials Committee.

- All Member Providers (physicians) engaged in medical specialties recognized by the American Board of Medical Specialties or the Osteopathic Board of Medical Specialties must be graduates of an approved medical school and have completed an approved residency program.

- All Member Providers must maintain current, adequate malpractice insurance;

Member Providers shall, throughout the duration of this Agreement, maintain malpractice insurance, professional liability insurance, a program of self-insurance, an escrow account or other equivalent means to demonstrate Member Providers' ability to insure against, protect, or pay malpractice claims in an amount which is the greater of that which is required by the state in which services are rendered, that amount which is required by Facility to maintain active clinical privileges or \$100,000 (one hundred thousand dollars) per occurrence and \$300,000 (three hundred thousand dollars) in the aggregate. Provider may verify malpractice coverage with the insurance carrier for those non-medical allied health professionals without active clinical\*privileges at a JCAHO accredited or Medicare certified facility. The information may include status of coverage and may include claims history. If information received contradicts statements on the Member Provider's application or NPDB Report, the Member Provider must be contacted for confirmation and clarification.

Member Providers with a history of malpractice/negligence settlements or judgments may be considered for participation with the following supporting documentation:

Narrative statements from the Member Provider addressing the settlement and/or judgment issues and any other documentation as may be requested by the Provider's Medical Director and/or Credentials Committee for review and approval.

•Member Provider additional education/training/certification requirements;

Mental Health/Substance Abuse Clinicians, Speech/Language Pathologists and Audiologists must have completed a minimum of a Master's level degree. Speech/Language Pathologists must have a Certificate of Clinical Competence (CCC) established by ASLHA. Member Providers requiring certification by State Workers' Compensation Boards must maintain current, adequate certification. Podiatrists must be certified by the American Board of Podiatric Orthopedics/Primary Podiatric Medicine or American Board of Podiatric Surgery. Provider verification sources include letters from professional schools, residency/postdoctoral programs, etc. Participation is determined in whole or in part based on the outcome of primary source verifications.

•Member Provider site visit requirements;

Provider must perform an initial site visit at application and subsequent site visits at recredentialing. The visit results must be documented and structured to include a review of the site and medical record keeping practices. In the absence of documented site visits, Provider must require Member Providers to complete a Practitioner Site Questionnaire and provide sample medical records (properly blinded) for review and retention by Provider. The Practitioner Site Questionnaire and medical record criteria can be obtained from an authorized representative of USA Managed Care Organization.

For and on behalf of:

**CHILDREN'S COMMUNITY PHYSICIANS  
ASSOCIATION**

2300 Children's Plaza, Number 49  
Chicago, Illinois 60614 - 3394

Date 5/24/99  
Signature Maureen Murphy  
Printed Name MAUREEN MURPHY  
Title EXECUTIVE DIRECTOR

**AMENDMENT**  
**To The Existing Agreement**  
**By And Between**  
**Children's Community Physicians Association**  
**and**  
**USA Managed Care Organization, Inc., a Texas Corporation**

It is hereby agreed by the parties that the existing Health Care Service Provider Agreement (IPA) entered into by Children's Community Physicians Association and USA Managed Care Organization, Inc., a Texas Corporation dated July 1, 1999, be amended as follows:

The following Exhibit B PPO Payment Schedule shall hereby replace and supersede the existing Exhibit B Payment Schedule (2180).

**EXHIBIT B**

CHILDREN'S COMMUNITY PHYSICIANS ASSOCIATION is a Physician Organization providing services in the States of Illinois and Indiana.

**PPO Payment Schedule**

**FEE SCHEDULE REIMBURSEMENT:**

All Provider Services shall be reimbursed at 88% (eighty-eight percent) of billed charges as payment in full.

**MANAGED BEHAVIORAL HEALTH CLINICAL CARE SERVICES:**

All Doctoral and Masters' Level Clinicians shall be reimbursed at 88% (eighty-eight percent) of billed charges as payment in full.

All other terms and conditions of the Agreement between Children's Community Physicians Association and USA Managed Care Organization, Inc., dated July 1, 1999, remain in full force and effect and unchanged by this modification. Both parties agree to be bound by these terms and conditions.

IN WITNESS WHEREOF the parties hereto through their authorized representatives have agreed to this Amendment effective upon the date of execution by USA.

For and on behalf of:  
USA MANAGED CARE ORGANIZATION, INC.

916 Capital of Texas Highway South  
Austin, Texas 78746

Date

8/15/03

Signature

*Donna Smith*

Printed Name

VP Admin

Title

For and on behalf of:  
CHILDREN'S COMMUNITY PHYSICIANS  
ASSOCIATION  
2300 Children's Plaza, #~~49~~ # 113  
Chicago, IL 60614

Date

July 30, 2003

Signature

*Teresa Chan*

Printed Name

TERESA CHAN

Title

Executive Director